NOCTI has valuable information at the Teacher’s Corner on their website!
www.nocti.org

Information on Reports
NOCTI provides a comprehensive scoring package that includes individual, group, and analysis reports. Educators can use test data to recognize student achievement, promote continuous program and instructional improvement, and meet regulatory requirements. Score reports are provided to teachers in PDF or Excel format by the school’s Site Coordinator. A Score Interpretation Guide is available in the Teachers Resource section of the Teacher’s Corner or can be provided by the Site Coordinator.

View Score Report Samples
Score Report Quickview
Parent’s Guide for Interpreting Scores

Tools
NOCTI provides tools and resources to help teachers prepare for NOCTI testing. Click the links below to learn more:
- Accommodations
- Assessment Blueprints
- Benefits of NOCTI Flyer
- Countdown Kits
- Instructor Prep Packs
- Order Planning Worksheet
- Parent Resources
- Performance Testing
- Pre-testing
- Study Guides
- Webinars

NOCTI also provides selected proprietary resources for teachers, such as Instructor Prep Packs and the Score Interpretation Guide, in the password-protected Teacher Resources section of our Teacher’s Corner. Access requires your school’s NOCTI site code and teacher resources password, both of which are available from your NOCTI Site Coordinator.

Teacher Resources
This section is password-protected and intended for teachers whose school uses NOCTI products and services. The Teacher Resources password is available for Site Coordinators in the Resources section of the Client Services Center. You can find the following resources here:

- Instructor Prep Packs – Available for all NOCTI performance tests, Instructor Prep Packs provide the information teachers need to prepare for performance test administration. All Instructors must have a copy of the instructor prep pack for their test in order to set up the testing site properly.
- Letter to Parents Template – It’s helpful to provide an explanation of the testing program at your school so parents and guardians can encourage and support their student. Research shows a strong connection between parent involvement and student achievement. The “Letter to Parents” template can be used to assist with this communication.
- Study Guides: Overview and Ideas for Classroom Use – Become familiar with NOCTI Study Guides and how they can be used in the classroom to benefit your students.
- Score Interpretation Guide – Providing an overview of NOCTI score reports, this guide includes helpful information about the data received in each report.
- Performance Evaluator Information – The expertise of Performance Evaluators is invaluable to the testing process. This overview provides a snapshot of a Performance Evaluator’s role and can be shared with current and potential Evaluators.
- Performance Test Information for Students – Performance tests allow students to demonstrate their acquired skills by completing actual jobs using the tools, materials, machines, and equipment characteristic of the occupation. The Performance Test Information for Students template can be used to provide students with valuable information about upcoming test administration.
- NOCTI Test Security at a Glance – Carefully planned and implemented security procedures not only help to ensure the security of NOCTI test materials but also safeguard the integrity of the school and testing program. Click the link above to review frequently asked questions regarding NOCTI security.
The Instructor’s Role in the Assessment Process is Vital to Student Success!

Instructors and Test Site Coordinators work together to plan for successful test administration which includes the following decisions and logistical considerations.

Instructors should be accessible during the test administration process for liability purposes and to assist with tasks that the proctor/evaluator cannot do (locate extra materials, shut off power, give participants a restroom pass).

To maintain the integrity of the test, instructors are NOT allowed to have access to test booklets, answer sheets, performance rating worksheets or evaluator guides. Instructors must NOT facilitate, observe or participate in the evaluation or administration of the performance component.

### What Will My Test Site Coordinator Need from Me?

| Select assessments based on program content and the Pennsylvania Test Crosswalk | Provide notification to parents/guardians about test administration |
| Determine if resources such as NOCTI pre-testing, study guides, or countdown kits will be incorporated during the school year | Reviewing score reports and providing individual reports to students |
| Assist with in scheduling testing dates/times including make-up dates | Ensure accommodations for students with an Individualized Education Plan (IEP) |
| Determine if multiple-session administration is appropriate to accommodate class schedules | Set up lab or classroom for performance test |
| Identify suitable and qualified proctors and evaluators | Prepare Students |