

0.0	Introduction	4.1	It's All about Teamwork
0.1	US Department of Education Employability Skills	4.2	Customer Service
0.2	Employability Skills Curriculum Crosswalk	4.3	Leadership Begins with Motivation and Initiation
1.1	Expectations and Orientation	4.4	Conflict Resolution
1.2	Professionalism	4.5	Diversity and Cultural Competence
1.3	Getting to Know Myself	5.1	Researching
2.1	Critical Thinking and Problem Solving	5.2	Career Research Project- Thesis Statement
2.2	Strategic Planning and Idea Mapping	5.3	Career Research Project- Outlines and First Drafts
3.1	Verbal Communication	5.4	Career Research Project- Final Drafts
3.2	Writing Professional Resumes'	5.5	Visuals and Information Visuals
3.3	Written Professional Communication	6.1	Entrepreneurship
3.4	Networking and Elevator Pitches	6.2	Business Plan