

**SUSQUEHANNA COUNTY CAREER  
AND  
TECHNOLOGY CENTER**

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BUSINESS MANAGER/  
BOARD SECRETARY



**Plan of Action(s): Alert #** \_\_\_\_\_

**Days Absent:** \_\_\_\_\_

School Counselor's Signature: \_\_\_\_\_ Date \_\_\_\_\_  
Executive Director's Signature: \_\_\_\_\_ Date \_\_\_\_\_

**Plan of Action(s): Alert #** \_\_\_\_\_

**Days Absent:** \_\_\_\_\_

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